



CITY COUNCIL AGENDA - REVISED

Tuesday, February 1, 2022 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Claims and Payroll
2. Approve Pay Application No. 3 in the amount of \$26,414.23 to OMNI Engineering for services performed on the Main Street road improvement project

REGULAR AGENDA

1. Sarpy County Sheriff's Monthly Service Report
2. Jimmy Baughman, SYAA – Request to waive the Community Building rental fee for the Springfield Youth Athletic Association wrestling banquet scheduled for Sunday, March 27, 2022, from 4:00-10:00 p.m.
3. Connie Manzer, Springfield Memorial Library Director – Annual Report Presentation
4. Consider a request from Turner Construction to waive Springfield Municipal Code §6-333 Misdemeanors; Loud, Unnecessary Noises, Subsection H Construction or Repairing of Buildings to allow overnight construction work at 14715 Capehart Road (Lot 1, Gemini) from March 14-18, 2022 from 5:00 p.m. to 5:00 a.m.
5. Consider approval of a consent letter for sublease with Crown Castle
6. Consider wage increases for the Mayor and City Council Members
7. Discuss Sally Seiber's annual review and consider a proposed merit increase

8. Discuss Kathleen Gottsch’s annual review and consider a proposed merit increase
9. Consider hiring for maintenance department position

DEPARTMENT REPORTS

1. Sewer Department – Mike Neitzel
2. Library & Community Building – Michael Herzog
3. Water & Parks Department – Kacie Murtha
4. Street Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. on Tuesday, February 1, 2021, at City Hall. Present were Mayor Bob Roseland; Council Members: Mike Neitzel, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Craney, to approve the Consent Agenda. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Claims and Payroll:

Check #	Account ID	Account Description	Debit Amount	Name
General				
45325	6084-10-10	Aflac-Gen	140.68	Aflac
45328	7205-10-10	Subscriptions-Gen	670.00	American Legal Publishing
45379	6084-10-10	Aflac-Gen	13.70	Ameritas Life Insurance

45302	6080-10-10	Health Insurance-Gen	2,540.78	BlueCross BlueShield
45335	7270-10-10	Insurance-Gen	350.00	CNA Surety
45336	9010-10-10	Office Equipment-Gen	8,575.90	Core Technologies
45383	7250-10-10	Publication Costs-Gen	509.59	DCI Media
45301	6080-10-10	Health Insurance-Gen	134.00	Delta Dental
45340	8140-10-10	R&M Equipment-Gen	243.49	Eakes Office Solutions
45341	7480-10-10	Janitorial-Gen	200.00	Executive Janitorial
45342	7205-10-10	Subscriptions-Gen	5.00	First National Bank
45342	7045-10-10	Prof Svcs-Tech Support-Gen	16.03	First National Bank
45342	8010-10-10	Office Supplies-Gen	119.76	First National Bank
45342	7330-10-10	Telephone-Gen	145.89	First National Bank
45343	8140-10-10	R&M Equipment-Gen	126.29	Five Points Bank
45348	8030-10-10	Supplies-Gen	17.98	Home Depot
45349	7030-10-10	Prof Svcs-Planning-Gen	692.50	JEO Consulting Group
45353	8130-10-10	R&M Building-Gen	21.83	Menards
45352	8130-10-10	R&M Building-Gen	353.89	Menards
45357	7270-10-10	Insurance-Gen	1,661.56	Miller Monroe Farrell Insurance
45358	7320-10-10	Natural Gas-General	224.40	MUD
45380	7330-10-10	Telephone-Gen	56.11	NT&T
45363	8010-10-10	Office Supplies-Gen	56.99	Office Depot
45364	7010-10-10	Prof Svcs-Engineer-Gen	420.01	Olsson
45365	7310-10-10	Electricity-Gen	274.21	OPPD
45303	6080-10-10	Health Insurance-Gen	123.44	Principal Financial
45369	7046-10-10	Prof Svcs-Building Inspector	4,889.78	Sarpy County Building Inspector
45370	7050-10-10	Law Contract-Gen	9,771.00	Sarpy County Treasurer
45372	7020-10-10	Prof Svcs-Legal-Gen	1,590.85	Seidler & Seidler
45334	7455-10-10	Internet-Gen	97.97	Spectrum
45374	8030-10-10	Supplies-Gen	3.99	Springfield Ace Hardware
45374	8130-10-10	R&M Building-Gen	60.70	Springfield Ace Hardware
45373	7442-10-10	Tobacco License-Gen	30.00	Springfield Platteview Community Schools
45377	7280-10-10	Laundry-Gen	103.12	Walkers Uniform Rental
Total			34,241.44	
Sales Tax				
45326	9173-15-10	City Hall-Sales Tax	330.00	All About Blinds
Total			330.00	
Library				
45327	8060-20-10	Books/Videos/Maps-Lib	559.75	Amazon/SYNCB
45379	6084-20-10	Aflac-Lib	26.90	Ameritas Life Insurance
45330	8060-20-10	Books/Videos/Maps-Lib	16.81	Baker & Taylor
45302	6080-20-10	Health Insurance-Lib	1,550.49	BlueCross BlueShield
45301	6080-20-10	Health Insurance-Lib	67.50	Delta Dental
45350	8060-20-10	Books/Videos/Maps-Lib	255.35	Knowbuddy
45355	8060-20-10	Books/Videos/Maps-Lib	47.79	MicroMarketing
45357	7270-20-10	Insurance-Lib	725.74	Miller Monroe Farrell Insurance
45358	7320-20-10	Natural Gas-Lib	285.51	MUD
45365	7310-20-10	Electricity-Lib	184.10	OPPD
45303	6080-20-10	Health Insurance-Lib	144.63	Principal Financial
45371	7480-20-10	Janitorial-Lib	250.00	Schmieder, Marcie

45366	7340-20-10	Waste Disposal-Lib	25.60	Waste Connections of Nebraska
Total			4,140.17	
Library Restricted				
45327	8070-21-10	Library Supplies-Lib Rest	42.63	Amazon/SYNCB
45327	9010-21-10	Office Equipment Lib Rest	385.42	Amazon/SYNCB
45344	8130-21-10	R&M Building-Lib Rest	26,735.00	Blankman Services
45345	8060-21-10	Books/Videos/Maps-Lib Rest	89.15	Cengage Learning/Gale
45332	8060-21-10	Books/Videos/Maps-Lib Rest	91.68	Center Point Large Print
45338	8070-21-10	Library Supplies-Lib Rest	45.51	Demco
45343	9010-21-10	Office Equipment Lib Rest	93.51	Five Points Bank
45355	8060-21-10	Books/Videos/Maps-Lib Rest	69.97	MicroMarketing
45367	8070-21-10	Library Supplies-Lib Rest	63.68	Quill Corporation
Total			27,616.55	
Park				
45325	6084-30-10	Aflac-Park	52.52	Aflac
45302	6080-30-10	Health Insurance-Park	1,034.91	BlueCross BlueShield
45331	8120-30-10	Fuel-Park	162.58	BRP Investments
45301	6080-30-10	Health Insurance-Park	65.90	Delta Dental
45346	8160-30-10	R&M Grounds-Park	9,600.00	Diamonds Groundskeeper
45357	7270-30-10	Insurance-Park	1,069.52	Miller Monroe Farrell Insurance
45365	7310-30-10	Electricity-Park	369.68	OPPD
45303	6080-30-10	Health Insurance-Park	31.02	Principal Financial
45374	8030-30-10	Supplies-Park	75.94	Springfield Ace Hardware
45368	8150-30-10	R&M Vehicle-Park	3,230.00	Steinhauer, Jerry/Sabar
45366	7340-30-10	Waste Disposal-Park	148.48	Waste Connections
Total			15,840.55	
Community Building				
45341	7480-40-10	Janitorial-Community Building	230.00	Executive Janitorial
45351	4950-40-10	Rent-Community Building	400.00	Kohl, Jodi
45357	7270-40-10	Insurance-Community Bldg	563.41	Miller Monroe Farrell Insurance
45358	7320-40-10	Natural Gas-Community Bldg	587.91	MUD
45365	7310-40-10	Electricity-Community Bldg	135.56	OPPD
45377	7280-40-10	Laundry-Community Bldg	153.20	Walkers Uniform Rental
45366	7340-40-10	Waste Disposal-Community Bldg	56.32	Waste Connections
Total			2,126.40	
Water				
45325	6084-50-20	Aflac-Water	29.12	Aflac
45379	6084-50-20	Aflac-Water	10.25	Ameritas Life Insurance
45302	6080-50-20	Health Insurance-Water	562.45	BlueCross BlueShield
45331	8120-50-20	Fuel-Water	78.16	BRP Investments
45301	6080-50-20	Health Insurance-Water	16.87	Delta Dental
45356	7420-50-20	Testing-Water	117.04	Midwest Laboratories
45357	7270-50-20	Insurance-Water	1,776.16	Miller Monroe Farrell Insurance
45359	9042-50-20	Meter Upgrades	6,396.40	Municipal Supply
45361	7420-50-20	Testing-Water	18.00	NE Public Health Environmental Lab

45380	7330-50-20	Telephone-Water	204.88	NT&T
45364	7010-50-20	Prof Svcs-Engineer-Water	150.00	Olsson
45339	7430-50-20	Digger's Hotline-Water	52.26	One Call Concepts
45365	7310-50-20	Electricity-Water	1,039.48	OPPD
45303	6080-50-20	Health Insurance-Water	35.75	Principal Financial
45375	8200-50-20	Miscellaneous-Water	20.52	Tuttle, Gary
45376	7330-50-20	Telephone-Water	33.67	Verizon Wireless
Total			10,541.01	
Sewer				
45325	6084-60-30	Aflac-Sewer	55.38	Aflac
45379	6084-60-30	Aflac-Sewer	10.25	Ameritas Life Insurance
45302	6080-60-30	Health Insurance-Sewer	1,330.38	BlueCross BlueShield
45331	8120-60-30	Fuel-Sewer	242.42	BRP Investments
45301	6080-60-30	Health Insurance-Sewer	67.50	Delta Dental
45347	7290-60-30	Uniforms Allowance-Sewer	219.99	Haney Shoe Store
45381	8140-60-30	R&M Equipment-Sewer	2,452.59	Iowa Pump Works
45356	7420-60-30	Testing-Sewer	197.50	Midwest Laboratories
45357	7270-60-30	Insurance-Sewer	1,336.90	Miller Monroe Farrell Insurance
45364	7010-60-30	Prof Svcs-Engineer-Sewer	365.99	Olsson
45365	7310-60-30	Electricity-Sewer	3,089.34	OPPD
45303	6080-60-30	Health Insurance-Sewer	79.52	Principal Financial
45372	7020-60-30	Prof Svcs-Legal-Sewer	81.25	Seidler & Seidler
45374	8030-60-30	Supplies-Sewer	19.98	Springfield Ace Hardware
45376	7330-60-30	Telephone-Sewer	23.39	Verizon Wireless
Total			9,572.38	
Street				
45325	6084-70-40	Aflac-Street	26.26	Aflac
45329	8140-70-40	R&M Equipment-Street	513.88	Aspen Equipment
45302	6080-70-40	Health Insurance-Street	2,406.90	BlueCross BlueShield
45331	8120-70-40	Fuel-Street	377.50	BRP Investments
45362	8030-70-40	Supplies-Street	13.56	Capital One Trade Credit
45362	9040-70-40	Tools & Misc Equip-Street	763.90	Capital One Trade Credit
45333	8150-70-40	R&M Vehicle-Street	4,650.73	Chad's Auto Repair
45337	8090-70-40	Asphalt & Concrete-Street	1,800.00	Crushin'-It
45301	6080-70-40	Health Insurance-Street	50.63	Delta Dental
45348	9040-70-40	Tools & Misc Equip-Street	249.00	Home Depot
45348	8130-70-40	R&M Building-Street	465.47	Home Depot
45352	8215-70-40	R&M Streets & Alleys-Street	28.70	Menards
45353	9040-70-40	Tools & Misc Equip-Street	57.81	Menards
45352	9040-70-40	Tools & Misc Equip-Street	123.14	Menards
45354	8225-70-40	R&M Street Signs&Posts-Street	529.40	Michael Todd & Company
45360	8030-70-40	Supplies-Street	63.75	Mill Creek Auto Parts
45360	9040-70-40	Tools & Misc Equip-Street	208.32	Mill Creek Auto Parts
45357	7270-70-40	Insurance-Street	2,415.96	Miller Monroe Farrell Insurance
45358	7320-70-40	Natural Gas-Street	1,283.00	MUD
45380	7330-70-40	Telephone-Street	126.37	NT&T
45364	7010-70-40	Prof Svcs-Engineer-Street	154.00	Olsson
45382	9083-70-40	Main Street Paving	26,414.23	OMG Midwest

45365	7310-70-40	Electricity-Street	2,328.76	OPPD
45303	6080-70-40	Health Insurance-Street	95.96	Principal Financial
45334	7455-70-40	Internet-Street	107.98	Spectrum
45374	8010-70-40	Office Supplies-Street	3.99	Springfield Ace Hardware
45374	9040-70-40	Tools & Misc Equip-Street	29.55	Springfield Ace Hardware
45374	8130-70-40	R&M Building-Street	45.53	Springfield Ace Hardware
45374	8030-70-40	Supplies-Street	99.89	Springfield Ace Hardware
45378	8225-70-40	R&M Street Signs&Posts-Street	58.62	Tractor Supply
45376	7330-70-40	Telephone-Street	23.39	Verizon Wireless
45377	7290-70-40	Uniform Allowance-Street	17.68	Walkers Uniform Rental
45366	7340-70-40	Waste Disposal-Street	56.32	Waste Connections
Total			45,590.18	
		Water Deposit Refunds	524.07	
		Payroll	50,445.53	
		VOYA Retirement ER	3,940.36	
		Medical Reimbursement	531.83	

Regular Agenda

Agenda Item 1. Lt. Kevin Griger reviewed the Sarpy County Sheriff's monthly service report. Lt. Griger is the new Captain over the Road Patrol Department.

Agenda Item 2. Jimmy Baughman with Springfield Youth Athletic Association requested the city waive the Community Building rental fee for SYAA's wrestling banquet. Motion by Herzog, seconded by Murtha, to waive the Community Building rental fee for SYAA's wrestling banquet on Sunday, March 27, 2022, from 4-10 p.m. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 3. Connie Manzer, Springfield Memorial Library Director, presented the Annual Library Report for fiscal year 2020-2021. She reviewed changes to services due to COVID including curbside pickup of books/materials and summer reading program activities. Manzer covered library programs and events. She reported that new carpet was installed throughout the library. They also leased a new printer for patron use. Manzer said that Kellie Seiber, Assistant Library Director, has done an excellent job with social media. Council thanked library staff for their hard work and congratulated them on their 4-star designation. Manzer said they appreciate the city's support.

Agenda Item 4. Motion by Murtha, seconded by Neitzel, to waive Springfield Municipal Code §6-333 Misdemeanors; Loud, Unnecessary Noises, Subsection H Construction or Repairing of Buildings to allow overnight construction work at 14715 Capehart Road (Lot 1, Gemini) from March 14-18, 2022 from 5:00 p.m. to 5:00 a.m. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 5. Council considered a request from Crown Castle to enter into a letter agreement to add MyBridge Radio as a sub-lease onto the existing telecommunications tower on Platteview Road. Council said they would consider the agreement if MyBridge stayed within the existing leased area, there was no term extension, and the city received a 20% revenue share of both ground and tower space. Council noted that MyBridge is saving money by not having to lease a new area outside of the existing leased area or having to construct a new fence with gate around their ground mounted equipment.

Agenda Item 6. Herzog reported that the City Council wage was last increased in November 2012. Council Members currently make \$300 per month. The Mayor's wage is \$500 per month and was last

increased in December 2014. Gottsch noted that any changes made to the Mayor and Council wages would not take effect until the first regular board meeting in December after an election. Mayor Roseland's, Murtha's and Herzog's seats are up in November 2022, so wages for those seats would go into effect in December 2022. Craney's and Neitzel's seats are up in November 2024, so wages for those seats would go into effect in December 2024. Herzog stated that he personally thinks it's an honor to serve as public servants; however, he is looking to the future to entice more people to be interested in serving on the Council. Neitzel said that increased wages could also entice the wrong type of person with the wrong motives. Council recommended that each position be increased by \$100/month and directed staff to draft a Resolution for a future meeting.

Agenda Item 7. Motion by Herzog, seconded by Neitzel, to approve a \$1.00/hour merit increase to Sally Seiber, Library Aide. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 8. Motion by Herzog, seconded by Craney, to approve a 5% merit increase to Kathleen Gottsch, City Administrator/Clerk/Treasurer. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 9. Council directed staff to advertise for one general maintenance worker and one parks director for the maintenance department. Council discussed supervision of maintenance employees, timeclocks, GPS vehicle trackers and security cameras at maintenance facilities.

Department Reports

Agenda Item 1. No Department Report from Neitzel.

Agenda Item 2. Herzog reviewed upcoming improvement projects at the Community Building.

Agenda Item 3. No Department Report from Murtha.

Agenda Item 4. No Department Report from Craney.

Agenda Item 5. No Department Report from Mayor Roseland.

Agenda Item 6. No additional city staff reports.

Adjournment

Motion by Neitzel, seconded by Herzog, to adjourn. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 8:18 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 1, 2022; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that

all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk